

**2018 ELMWOOD ALL OUTDOORS SHOW
EXHIBITOR CONTRACT**

**Saturday, March 3, 2018, 9 am to 4 pm
Sunday, March 4, 2018, 9 am to 4 pm**

Name of Company _____

Address _____

City _____ State _____ Zip Code _____

Phone Number (_____) _____

Cell Phone Number (_____) _____

Name of contact _____

E-mail _____ Web site _____

Items to be sold or displayed (NO FIREARMS or AMMUNITION) _____

Requirements:

Booths, 50-80 sq. feet _____ @ \$65 each \$ _____

8-foot table rental _____ @ \$10 each \$ _____

Electric service _____ @ \$10 \$ _____

Raffle Surcharge** _____ @ \$50 \$ _____

TOTAL \$ _____

Item to be donated for our silent auction and approximate value _____

I hereby agree to all terms of the contract and certify I have read and agree to the guidelines of this contract:

Signature: _____ Date: _____

Elmwood All Outdoors Show, 301 W Butternut, Elmwood, IL 61529

Show Use Only: Date Received _____ Check # _____ Amount _____ Booth space _____

2017 ELMWOOD ALLOUTDOORS SHOW

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1. CONTRACT FOR SPACE

Right of acceptance: Submission of this contract/application with or without fee shall not guarantee participation in the show. The Elmwood All Outdoors Show committee reserves the right to accept or deny any contract/application.

2. RENTAL

The price for a 10-foot booth space is \$65 prior to February 15, 2018, \$100 thereafter. First-come, first-served in reserving space. In the event of a cancellation, no refund will be issued after February 15, 2018. (½ of the rental fees will be refunded if cancelling between February 1st and the 14th)

3. BOOTH SPECIFICATIONS

Displays: Promotion of your product or service must not infringe on other exhibitors. Backdrops are limited to 8 feet in height. Displays alongside(s) of the booth that are made of solid materials must not project more than 2 feet from the back line and may not exceed 4 feet in height. No nails or screws may be driven into the walls, floors or ceilings. No tape is to be applied to the floors or walls. Table drapes will not be furnished by the show. Exhibitor information is limited to an exhibitor's rented space. Booth space will range from 10x8 in the gyms to 10x5 in the hallways.

Guns and ammunition: Absolutely No firearms or ammunition are permitted in the school at any time.

Alcohol, smoking: No alcohol is permitted in the school at any time. Smoking is not permitted within the school.

4. BOOTH OPERATION

Set-up: Booth set-up is to be completed on the Friday before the show, March 2, 2018, between 5-8:30 p.m.

Manning of booths: Exhibitors should be in booths one-half hour before opening and during all show hours.

Tear-down: Removal of merchandise should not be done prior to the scheduled closing time.

Conduct: Any exhibitor or attendee deemed to have violated the smoking or alcoholic beverages rules, or deemed to be creating a public nuisance, will be removed from the show. In such cases, no refunds will be made of any fees paid. Violation of any rule or guideline may also result in removal from the show without refund.

Raffles: Raffle tickets may be sold by not-for-profit organizations only and only in their assigned booth space, however, ****THERE WILL BE A \$50 SURCHARGE FOR ALL RAFFLES(FEE WILL BE WAIVED WITH A DONATION FOR OUR SILENT AUCTION WITH A VALUE OF \$50 OR MORE**.**
NO TIME SHARE GROUPS

5. SHOW HOURS

Saturday, March 3, 2018 – 9 a.m. to 4 p.m.

Sunday, March 4, 2018 – 9 a.m. to 4 p.m.

6. RAFFLE DONATION

Your raffle donation is appreciated and can be turned in Friday evening at registration at the check-in desk. If possible, please let us know what you will be donating in advance of the show so we can better promote raffle items.

7. PARKING

After set-up on Friday, vendors should park on the west side of the school.

8. SECURITY

A security guard will be provided Friday and Saturday nights until opening the next day. However, the Elmwood All Outdoors Show will not be responsible for damage, theft or loss of merchandise or other belongings at any time.

9. TAXES

All exhibitors are responsible for the calculation and payment of all taxes applicable to any and all sales. The Elmwood All Outdoors Show assumes no responsibility for taxes or their payment.

10. ADDITIONAL PROVISIONS

The Elmwood All Outdoors Show reserves the right to alter or change any of these guidelines.

11. PARTICIPANT WAIVER

The exhibitor agrees to indemnify and hold harmless the Elmwood All Outdoors Show, its officers, committee members, agents and assignees during all sponsored functions. The exhibitor specifically releases the Elmwood All Outdoors Show and Elmwood CUSD # 322 and its officers, employees and agents from any and all claims, which may arise out of accident or injury while participating in the Elmwood All-Outdoors Show.